## PAC EQUIPMENT FORM

EVENT INFORMATION		
Name Of Event: Fall Concer	<del> -</del>	Contact Name: Sarah Fowler
Date Of Event: 10/28/10 Today's Date:	Jur	1210 10 Contact Number: 171678
FORM DIRECTIONS		
Complete this form by clicking all boxes required for event. E-mail back to sender.		
STAGE /		COMMENTS/Amount Requested
Full Stage		
Half Stage (from Mid-Traveler forward)		
Grand Curtain (aka Main Red Curtain)		Indicate need: open/closed/up/down Or stage framed
Apron Only		in front of Grand Curtain w/Grand Curtain closed
Fly System (bringing 'up/down' curtains or scene sets, etc.)		Requires Stage Hand
Projection Screen		
Podium		
(4) Choir Risers (w/approvat only; include # needed)	Z	·
(3) Platforms 4'wx8'lx6"h		
Shells & Clouds	Ø	Additional cost of \$200.00 for set-up
LIGHTING		
House/Lecture (audlence & apron only)		
Standard (operated by user from sliders on panel)	ď	
Custom (full stage; specific; include spots & Genie if needed)		Requires Lighting Tech
AUDIO		
Use of the following REQUIRES an Audio	Technici	
CD Player		DVD Player (user provided)
(3) Floor Mic		Computer (user provided)
(4) Stage Monitor (1) Wireless Lapel Mic	#	(2) Hanging Choir Mic Assisted Listening Devices
(1) Wireless Hand Held Mic	#	Communication Head Sets
(6) Directional Hand Held Mic	#	Projector (projects from rear only; wireless)
OTHER		
Piano (only if available from music dept.)	Ø	Upright Only Additional cost of \$120.00
Orchestra Pit (note number of chairs/stands needed)		Additional cost of \$100.00 for cover removal
"Green Room" (Performers Dressing rooms)	Į	(must be checked if needed)
Ticket Booth		(must be checked if needed)
Coat Room		(must be checked if needed)
Lobby (limit tables to 3/ note number of chairs, etc. needed)	Ø	(must be checked if needed, add number of tables etc. that are needed in this area)

Additional Comments-please be as specific as possible, we will be using this to support your event: